



### **Family and Personal Leave**

Department of Juvenile Justice employees receive from 4 - 5 days of Family and Personal Leave each year. This leave can be used for family or personal illnesses, or for other personal reasons.

<b>Months of State Service</b>	<b>Family and Personal Leave Hours</b>
<b>Less than 120 (10 years)</b>	<b>32 hours (4 days)</b>
<b>120 or more (Over 10 years)</b>	<b>40 hours (5 days)</b>